

Examinations & Evaluation System



Doon University, Dehradun

Attendance Requirements :

- The minimum class attendance required for appearing in the end semester examinations shall be 75% of the total classes held in the course. The Vice-Chancellor may condone the shortage of attendance to the extent of 5% on the recommendation of the HoD concerned under conditions prescribed by the Academic Council.
- Students falling short of attendance in a course shall not be allowed to appear in the examination and declared fail in the course irrespective of the marks obtained at the end of the semester.
- If a student remains absent for a considerable period of time without any prior notice, his/her name may be struck off from the University roll.

Modes of Evaluation

- The University follows a continuous evaluation system consisting of periodic internal assignments/ sessionals, mid-term and end semester examinations.
- In Courses where only practical/laboratory classes are held, there shall be no written Semester Final Examination.
- The distribution of marks for such courses shall be decided by the Course Instructor with the approval of the HoD of the School.
- To pass in a subject, all the exams (Mid or Make-up, End, Practical, Viva-Voce as applicable) are compulsorily to be given.

Make-up Examination

- Students missing the Mid-Term Examination of any course for reasons like serious illness (to be certified by an authorized Medical Practitioner), demise of a parent, one's own marriage or any other reason considered valid by the competent authority may be allowed a Make-up Examination.
- It shall be taken after one month of the mid semester exam.
- Such an examination shall cover the course of the Subject(s) completed up to Mid-Term Examination.

General Rules for Back/Improvement Paper Examination:

- To pass in a subject, all the examinations (Mid or Make-up, End, Practical, Viva-voce as applicable) are compulsorily to be given. Afresh assessment marks (Max 20 as applicable) should be provided by the faculty for awarding the grade in a subject.
- **Rule for Back paper examination:** If a student fails in a course(s) with F and G Grades, such course(s) have to be repeated by undergoing all examinations (please see Rule 1) in the following Semester or whenever the course(s) is offered. For clearing the back paper in a course the student has to register at the beginning of the semester in which course is offered. The students may attend the classes and shall appear in all the examinations.
- **Rule for Improvement examination:** For grade improvement in a course(s), the student has to register at the beginning of the semester in which course is offered with the permission of the Course Teacher/Instructor. Students desirous of improving the grades in courses shall be permitted only in **maximum two courses from each semester(Odd/Even) of preceding year having Grades D or E**. The student shall not be allowed more than one attempt to improve his/her grades in a particular course. The students will be required to attend the classes and appear in all the examinations (please see Rule 1). The passing year for award of degree will not change in case of improvement of grades.
- If student is already dropped from the university due to poor performance, then student is not eligible to give back paper improvement examination.

Measurement of Students for Academic Performance

- A student's performance is measured by the number of Credits that he/she has completed satisfactorily. A minimum number of Credits and Grade Points are required to be obtained for the student to continue in the Programme.
- The performance of students will be assessed at the end of each Semester and Semester Grade Points (SGPA) awarded. After completing both the Semesters the Cumulative Grade Point Average (CGPA) will be calculated. The details for evaluation and minimum credit requirement for Bachelors'/Masters' Programmes are given below.

Evaluation and Grade Point Requirements

- Grading: 10-point grading scale
- In a course, obtained marks shall be converted into grade

| Academic Performance | Grade | Grade Point | Marks obtained |
|----------------------|-------|-------------|-----------------|
| Outstanding | A+ | 10 | 90--100 |
| Excellent | A | 9 | 80-less than 90 |
| Very Good | B+ | 8 | 70-less than 80 |
| Good | B | 7 | 60-less than 70 |
| Fair | C | 6 | 50-less than 60 |
| Pass | D | 5 | 40-less than 50 |
| Poor | E | 3 | 30-less than 40 |
| Fail | F | 1 | Less than 30 |
| Did not Appear | G | 0 | Nil |

Evaluation and Grade Point Requirements

- Grading: 10-point grading scale
- In a course, obtained marks shall be converted into grade
- The Grade Points secured by a student in a semester course shall be multiplied by the credits of the course to calculate the Course Grade Points (CGP).
- **Semester Grade Point Average (SGPA)** shall be calculated by dividing total grade points earned by the student in all the courses in a semester by the total credits taken by the student in that semester.
- **Cumulative Grade Point Average (CGPA)** by dividing total grade points earned by the student by the total course credits taken by the student at the end of a degree programme.
- **Overall Grade Point Average (OGPA)** is calculated by dividing total grade points earned by the student by total course credits taken by the student at the end of a degree programme.

Significance of the OGPA

| OGPA | Division |
|----------------------|--|
| 4.000 to below 6.000 | Pass (in case of 6 semester component of Integrated Programme) |
| 5.000 to below 6.000 | Pass |
| 6.000 to below 7.000 | Second Division |
| 7.000 to below 8.000 | First Division |
| 8.000 and above | First Division with Distinction |

Award of Degree

| S.N | Program | Semesters | OGPA | Degree to be awarded | Remarks |
|-----|----------------------|-----------|---------------------------|---------------------------|--|
| 1 | Integrated Masters | 6 | 5.000 and above | B.A. Honors /B.Sc. Honors | Student will have two options: 1- continue in the Masters Program 2- Take a lateral exit (discontinue) |
| | | | 4.000 and less than 5.000 | B.A./B.Sc. | Such students will not be promoted to the Masters Programme |
| 2 | Integrated MBA | 6 | 5.000 and above | BBA | Student will have two options: 1- continue in the Masters Program 2- Take a lateral exit (discontinue) |
| | | | 4.000 and less than 5.000 | BBA | Such students will not be promoted in the next semester |
| 3 | Integrated Masters | 10 | 5.000 and above | Masters | |
| 4 | B.Com (Hons) | 6 | 5.000 and above | B. Com. Honors | |
| 5 | B. A. (Hons) English | 6 | 5.000 and above | B.A. Honors | |
| 6 | B.Des. | 8 | 5.000 and above | B.Des. | |
| 7 | Masters | 4 | 5.000 and above | M.A./M.Sc. | |
| 8 | MBA | 4 | 5.000 and above | MBA | |
| 9 | M.Tech | 4 | 5.000 and above | M.Tech | |
| 10 | MCA | 6/4 | 5.000 and above | MCA | |

Rules to withdraw drop case for UG/PG students:

- A student securing a CGPA (SGPA in case of first semester) of less than 4.00 at the end of any semester during Bachelor's or Masters's programme shall be placed on **One Time Academic Probation** during the following semester provided the student has not secured 'F' grades in all the courses and SGPA/CGPA is not less than 2.0.
- In case the student has 'F' grades in all the courses, the student will be declared 'Fail' and he/she will be required to **Repeat the Semester**.
- If at the end of the semester in which the student was on **Academic Probation**, he/she obtains a CGPA of 4.00 or above, he/she shall cease to be on **Academic Probation**.
- If a student, who is on **Academic Probation**, secures a CGPA of less than 4.00, he/she shall be dropped from the University on account of poor academic performance with the right to file petition for readmission subject to the following conditions:
 - (i) His/her CGPA is not below 3.75 at the end of the semester in which he/she was on Academic probation.
 - (ii) He/she has not secured a grade below D in more than 8 credits.