

Performa-VII: To withdrawn drop Case

Dispatch No:.....
(filled by department)

Application No:.....
(filled by exam cell)



**DOON UNIVERSITY, DEHRADUN
(A STATE Govt. UNIVERSITY)**

APPLICATION FOR UG/PG STUDENTS TO FILE PETITION TO WITHDRAWN DROP CASE

NOTE: Candidate should enclose registration form photocopy and self-attested copy of provisional grade sheet. Without these documents, application cannot be considered.

1. Name of the Student (in capital letters):.....Student ID:.....Student Roll No:.....
2. Name of the School Name of the Department:.....UG/PG:.....
3. Programme:.....Batch:.....Semester(in which dropped):.....SGPA/CGPA:
4. Course grade details in which student obtained grade less than D (*i.e.* E, F, G):

S.No.	Course Name	Course Code	Grade obtained	Course Credit	Course codes, grades and credits are cross checked by the technical office staff of the department using declared result. Please sign below against each cross checked information.	Course codes, grades and credits are further cross checked by the technical assistant of exam cell. Please sign below against each cross checked information.
1.						
2.						
3.						
4.						
				Total Credits:		

Rules to withdrawn drop case for UG/PG students:

- a) A student securing a CGPA (SGPA in case of first semester) of less than 4.00 at the end of any semester during Bachelor’s or Masters’s programme shall be placed on **One Time Academic Probation** during the following semester provided the student has not secured ‘F’ grades in all the courses and SGPA/CGPA is not less than 2.0. In case the student has ‘F’ grades in all the courses, the student will be declared ‘Fail’ and he/she will be required to **Repeat the Semester**. If at the end of the semester in which the student was on **Academic Probation**, he/she obtains a CGPA of 4.00 or above, he/she shall cease to be on **Academic Probation**.
- b) If a student, who is on **Academic Probation**, secures a CGPA of less than 4.00, he/she shall be dropped from the University on account of poor academic performance with the right to file petition for readmission subject to the following conditions:
 - (i) His/her CGPA is not below 3.75 at the end of the semester in which he/she was on Academic probation.
 - (ii) He/she has not secured a grade below D in more than 8 credits.

Undertaking submitted by the student

Ihave read the above mentioned rules for drop case withdrawn for UG/PG students as applicable in the university. As per my understanding, I confirm that I fulfill the conditions to apply for the withdrawal of drop case as I obtainedCGPA which is greater than 3.75 and secured less than D grade (*i.e.* E,F,G) incredits (total credits mentioned in above table’s column 5) which is less than 8(eight). So, kindly consider my petition application to withdraw drop case. I also undertake that I will not apply for petition to withdraw drop case in future (recommendation of 25th AC meeting, Item 2018: 25:13). If above information furnished by me is found wrong, then my application can be cancelled.

Date:.....

Signature of the Student

.....
Signature of the Head of the Department
with comments(if any) based on student’s
above information and rules along with seal.

.....
Assistant Coordinator of Examination

.....
Registrar

.....
Vice Chancellor